



# Annual General Meeting | MINUTES

Meeting date | time: December 15, 2023 | 10:00 am

Meeting Location: Zoom Video Conference Call

## AGENDA TOPICS

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### 1. Call to Order/Welcome

Julia Barreiros called the meeting to order at 10:02 am. A quorum was confirmed.

#### Motion:

**“That the agenda of the 2023 Annual General Meeting be accepted as presented.”**

P. Aguirre / K. Bishop

CARRIED

### 2. Approval of 2022 AGM Minutes

#### Motion:

**“That the minutes of the 2022 Annual General Meeting be accepted as presented.”**

C. Neathway / P. Aguirre

CARRIED

### 3. Chair’s Report – Julia Barreiros

The Chair’s Report as circulated in the meeting package was reviewed.

#### Motion:

**“That the Chair’s Report be accepted as presented.”**

P. Aguirre / P. Kooner

CARRIED

### 4. Marketing & Executive Director’s Report - Ange Chew

The combined Executive Director’s Report and Marketing Report that was circulated in the meeting package was presented.

#### Motion:

**“That the Executive Director’s Report and the Marketing Report be accepted as presented.”**

J. Barreiros / P. Aguirre

CARRIED

### 5. Finance Report – Phillip Aguirre

The Finance Report that was circulated in the meeting package was reviewed.

**Motion:**

**“That the Finance Report be accepted as presented.”**

C. Neathway / P. Kooner

CARRIED

**6. Auditors Report and Appointment of Auditors**

MNP were unable to attend. The draft audited financial statements were circulated.

**Motion: “That the draft audited statements be approved, and that MNP be re-appointed as Discover Surrey’s auditors for 2023-24.”**

K. Bishop / P. Kooner

CARRIED

**7. Nomination Report**

The Nomination Committee Report that was circulated in the meeting package was reviewed.

Accommodation: Serving their second year of a 2-year term:

- Kristin Bishop, Civic Hotel, Autograph Collection
- Nav Dhillon, Best Western King George Inn & Suites

Cheryl Neathway of the Holiday Inn Express was nominated for a two-year term for the Accommodation classification. Additional nominations were called for from the floor.

Parm Kooner put forth his name for consideration. At this point, Cheryl Neathway withdrew her name for consideration. No further nominations were received, and Parm Kooner was elected by acclamation.

Tourism: 4 partners put their names forth for election:

- Philip Aguirre, Newton Business Improvement Association
- Jimmy Darbyshire, Russell Beer Company
- Tom Doull, Morgan Creek Golf Course
- Kathy Sheppard, Cloverdale Rodeo & Country Fair

No additional nominations were received from the floor and the above-mentioned candidates were elected by acclamation.

**Motion:**

**“That the Nomination Report be accepted as presented.”**

J. Barreiros / C. Neathway

CARRIED

**8. Open Discussion**

**9. Adjournment:** Thank you to all for participating in the 2023 Annual General Meeting.

**Motion: “That the 2023 Annual General Meeting be adjourned at 10:45 am.”**

K. Bishop / P. Aguirre

CARRIED